

**Town Manager's Office
Town of Mansfield**

Memo

To: Town Council
From: Matt Hart, Town Manager
CC: Town Employees
Date: May 11, 2015
Re: Town Manager's Report

Below please find a report regarding various items of interest to the Town Council, staff and the community:

Council Business

- **Annual Town Meeting** – The Town of Mansfield **Annual Town Meeting for Budget Consideration** will be held on May 12, 2015 at 7:00 PM in the auditorium of the Mansfield Middle School. Staff has taken the following steps to publicize the meeting:
 - Published a box ad in *The Chronicle*
 - Issued a press release to local media, which was also distributed via the QNotify and CodeRed systems
 - Posted meeting information on cable channel 191 and the Town's Facebook page
 - Erected signboards on town property in high traffic areas
 - Posted flyers in town buildings
 - Mailed the budget edition of the *Mansfield Minute* to every residence and business in town

Major Projects and Initiatives

- **CL&P Interstate Reliability Project** – During the week of May 11, 2015, crews will be performing access road and construction pad maintenance in various areas along the right-of-way. Weekly construction updates can be found at www.NEEWSprojects.com. Residents can also call 1-866-99NEEWS (1-866-996-3397) or email NEEWS@NU.com for more information.
- **Storrs Center** – On May 1, 2015, the CT Main Street Center named the Mansfield Downtown Partnership, along with the Town, UConn, LeylandAlliance, and the citizens of Mansfield, as the winner of its 2015 *Award of Excellence in Planning*. The Partnership received the award in recognition of its efforts to create Storrs Center. The Partnership will be recognized at the CT Main Street Center Awards Gala on June 8, 2015 at Trinity-On-Main in downtown New Britain. This is the fourth time the Partnership has been recognized by the CT Main Street Center for its work. In 2008, the Partnership received an award for its efforts to build consensus around creating a new downtown in Mansfield, in 2010 we were recognized for the *Celebrate Mansfield Festival* and in 2013 the Partnership received an award for its business relocation plan to relocate existing businesses into Storrs Center. I would like to acknowledge Cynthia van Zelm, Executive Director of the Mansfield Downtown Partnership, and the rest of the team for the good work that led to this most recent award. Congratulations, all!

Department Reports

- **Town Manager's Office**
 - **FY 2014/15 UCONN Sewer Fund Budget** – we are hearing from users of the system who are concerned about the significant increase in the rates for the current year. Staff is looking at options to smooth the impact of the rate increase and I will report back to the Council at its next regular meeting.
 - **Volunteer Recognition events** – I was recently able to attend two volunteer recognition events – the Youth Services program held on April 28th and the Senior Center event held on May 6, 2015. Both events were fun and well-organized and I would like to take this opportunity to thank our volunteers for these important programs; the Town could not offer the breadth and quality of the services that it provides without the efforts and contributions of our many volunteers. Thank you!

Upcoming Events

- *Memorial Day Parade and Ceremony* - The Town of Mansfield will hold its [Memorial Day Parade](#) on Monday, May 25, 2015. The parade will begin at 9:00AM at the intersection of Bassett's Bride Road and Storrs Road, and will proceed north along Storrs Road to Cemetery Road and a commemoration ceremony at the Mansfield Center Cemetery. Veterans and active duty personnel are invited to march at the head of the parade. Parade participants, including Council members, should begin to form up at 8:30AM on Memorial Day at the intersection of Bassetts Bridge Road/RT 195. In the event of inclement weather, the Town will hold an abbreviated ceremony in the Mansfield Middle School Gymnasium.
- *Storrs Farmers Market* – Storrs Farmers Market is in its 21st season. The Market is open from 3:00 to 6:00PM every Saturday from May 2 through November 22 on the front lawn of the Beck Municipal Building (Town Hall). Everything sold at Storrs Farmers Market is grown or produced in Connecticut. Visit www.storrsfarmersmarket.org for more information and to sign up for weekly emails from the Market.

Upcoming Meetings*

- Youth Service Advisory Board, May 12, 2015, 11:45 AM, Conference Room B, Audrey P. Beck Municipal Building
- Town-University Relations Committee, May 12, 2015, 4:00 PM, Council Chamber, Audrey P. Beck Municipal Building
- Historic District Commission, May 12, 2015, 7:00 PM, Council Chamber, Audrey P. Beck Municipal Building
- **Annual Town Meeting**, May 12, 2015, 7:00 PM, Mansfield Middle School Auditorium
- Sustainability Committee, May 13, 2015, 5:30 PM, Conference Room B, Audrey P. Beck Municipal Building
- Zoning Board of Appeals, May 13, 2015, 7:00 PM, Council Chamber, Audrey P. Beck Municipal Building
- Mansfield Advocates for Children Executive Council Meeting, May 14, 2015, 10:00 AM, Conference Room B, Audrey P. Beck Municipal Building
- Playground Committee, May 14, 2015, 7:00 PM, Conference Room B, Audrey P. Beck Municipal Building
- Planning and Zoning Commission, May 18, 2015, 7:00 PM, Council Chamber, Audrey P. Beck Municipal Building
- Conservation Commission, May 20, 2015, 7:30 PM, Conference Room B, Audrey P. Beck Municipal Building
- Solid Waste Advisory Committee, May 21, 2015, 7:00 PM, Conference Room C, Audrey P. Beck Municipal Building
- Traffic Authority, May 26, 2015, 10:30 AM, Conference Room B, Audrey P. Beck Municipal Building
- Special Town Council Meeting, May 26, 6:00 PM, Council Chamber, Audrey P. Beck Municipal Building
- Town Council, TUESDAY, May 26, 2015, 7:30 PM, Council Chamber, Audrey P. Beck Municipal Building

**Meeting dates/times are subject to change. Please view the [Town Calendar](#) or contact the Town Clerk's Office at 860-429-3302 for a complete and up-to-date listing of committee meetings.*